

SLOUGH BOROUGH COUNCIL

REPORT TO: Council

DATE: 23rd February 2017

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WARD(S): All

PART I **FOR DECISION**

CALENDAR OF MEETINGS 2017/ 2018

1. **Purpose of Report**

To seek approval to the calendar of meetings for 2017/18.

2. **Recommendations**

The Council is requested to resolve:-

- (a) That the calendar of meetings for the period May 2017 to December 2018 attached as Appendix A be approved.
- (b) That the Head of Democratic Services be authorised to make amendments to the calendar resulting from any constitutional changes that may be agreed, in accordance with the provisions of the Constitution.

3. **Slough Joint Wellbeing Strategy Priorities and Other Implications**

None arising from this report which is administrative in nature.

4. **Supporting Information**

- 4.1 A draft programme of meetings has been drawn up and is appended to this report. A programme of meetings is usually agreed for the forthcoming municipal year. However, to assist with diary management, an 18 month rolling calendar of meetings for the period May 2017 to December 2018 has been drawn up.
- 4.2 If alterations to the calendar are required as a result of any changes to the Constitution, it is proposed that the Head of Democratic Services be authorised to make changes following appropriate consultation in accordance with the Constitution.

- 4.3 It has been necessary to change the date of the scheduled Annual Council Meeting from Tuesday 16th May to Thursday 18th May 2017.
- 4.4 The calendar of meetings has been amended to reflect the terms of reference for the Joint Parenting Panel in that six meetings of the Panel be scheduled for the municipal year.
- 4.5 Members will recall that a number of scheduled Licensing Committee meetings were cancelled during 2016/17 due to lack of business. Following consultation with the Licensing Manager, Licensing Committee meetings for the 2017/18 municipal year have been reduced from seven to four.
- 4.6 Parish Council meeting dates have been incorporated within the calendar. However, these dates are subject to confirmation at the Annual Parish Council meetings in May 2017.

5. **Appendices**

Appendix A – Draft Calendar of Meetings 2017/18

Background Papers

None.